Handbook on
Process for Application of Opting for Payment of Tax u/s 3(2) – (VAT-06B)
Log on to the web portal

The dealer needs to login into the rajtax web portal to apply for an application for opting out from the Payment of tax u/s 3(2).

To log on to the rajtax web portal:

1. Type [http://www.rajtax.gov.in](http://www.rajtax.gov.in) in the address bar, and press Enter. The login page appears.
2. Enter the TIN no. in the Login ID and Password.
3. Enter the Captcha shown on the screen, and Click Login.

![Figure 1: Home Page](image-url)
4. After Login, dealer may submit the Application for opting for Payment of tax u/s 3(2) – (VAT6B) under Cancellation & Amendment link on the left panel of the website.

Figure 2: After Login Screen
The Form VAT-6B – Application for opting for payment of tax u/s 3(2) is displayed as shown in the following figures. This screen displays the details required to be filled by the dealer for Application for opting for Payment of tax u/s 3(2) – (VAT6B) on the web portal.

1. Select Date of opting for 3(2).

2. Enter Balance of ITC at the date of exercising option.

3. Select Type of Goods which has suffered tax in the State.

4. Enter Value of Goods of stock which has suffered tax in the State.

5. Select Type of Goods which has not suffered tax in the State.

6. Enter Value of Goods of stock which has not suffered tax in the State.

7. Enter Amount of Tax of Goods of stock which has not suffered tax in the State.

8. Enter Amount of Tax Deposited on the closing stock on the date of exercising option.

9. Enter Date of Deposit of Tax.

10. Enter GRN no./CIN no.

11. Click on Declaration which needs to be given by the dealer.

Figure 3: VAT 6B Form
5. Enter the details on the screen as per the instructions given in the following table.

**Table 1: Form VAT-6B details**

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Label</th>
<th>Data Type</th>
<th>Action to be performed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Date of opting for 3(2)</td>
<td>Date</td>
<td>Enter Date of opting for 3(2). It should be within the Existing Financial Year</td>
</tr>
<tr>
<td>2.</td>
<td>Balance of ITC at the date of exercising option</td>
<td>Numeric</td>
<td>Enter Balance of ITC at the date of exercising option (in Rs.)</td>
</tr>
<tr>
<td>3.</td>
<td>Type of Goods which has suffered tax in the State</td>
<td>Drop Down</td>
<td>Select Type of Goods which has suffered tax in the State from drop-down list. In case of Others, please specify</td>
</tr>
<tr>
<td>4.</td>
<td>Value of Goods of stock which has suffered tax in the State</td>
<td>Numeric</td>
<td>Enter Value of Goods which has suffered tax in the State (in Rs.)</td>
</tr>
<tr>
<td>5.</td>
<td>Type of Goods which has not suffered tax in the State</td>
<td>Drop Down</td>
<td>Select Type of Goods which has not suffered tax in the State from drop-down list. In case of Others, please specify</td>
</tr>
<tr>
<td>6.</td>
<td>Value of Goods of stock which has not suffered tax in the State</td>
<td>Numeric</td>
<td>Enter Value of Goods which has not suffered tax in the State (in Rs.)</td>
</tr>
<tr>
<td>7.</td>
<td>Amount of Tax of Goods of stock which has not suffered tax in the State</td>
<td>Numeric</td>
<td>Enter Amount of Tax of Goods of stock which has not suffered tax in the State (in Rs.)</td>
</tr>
<tr>
<td>8.</td>
<td>Amount of Tax Deposited on the closing stock on the date of exercising option</td>
<td>Numeric</td>
<td>Enter Amount of Tax Deposited on the closing stock on the date of exercising option (in Rs.)</td>
</tr>
<tr>
<td>9.</td>
<td>Date of Deposit of Tax</td>
<td>Date</td>
<td>Enter Date of Deposit of Tax. It cannot be future date.</td>
</tr>
<tr>
<td>10.</td>
<td>GRN no./CIN no.</td>
<td>Numeric</td>
<td>Enter GRN no. in case of Manual Payment and CIN no. in case of Electronic Payment.</td>
</tr>
<tr>
<td>11.</td>
<td>Declaration which needs to be given by the dealer</td>
<td>Tick Button</td>
<td>Tick Declaration which needs to be given by the dealer.</td>
</tr>
</tbody>
</table>
6. Click **Generate Acknowledgement** after filling up the details as described in the above table.

![Form Submission](image)

**Figure 4: Form Submission**

Acknowledgement Receipt for Application for opting for Payment of tax u/s 3(2) – (VAT6B) is generated as shown in the following figure.

![Acknowledgement Receipt](image)

**Figure 5: Acknowledgement Receipt**
7. The dealer can view the status of his/her VAT 6B application or Generate Duplicate Acknowledgement Receipt under **Cancellation & Amendment -> Track VAT 6B Details.**

The dealer can track and view the status of his/her VAT 6B application. The table below shows an example of the status:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Acknowledgement No.</th>
<th>Form Name</th>
<th>Application Status</th>
<th>Opting Date</th>
<th>Dealer Name</th>
<th>Date of filing of application</th>
<th>Show cause Notice</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>99999999999961272756</td>
<td>VAT-Form6B</td>
<td>PENDING</td>
<td>02/03/2018</td>
<td>KANHMA CABLES PRIVATE LIMITED</td>
<td>21/03/2015</td>
<td>N.A.</td>
</tr>
</tbody>
</table>

**Figure 6: View Details Screen**

[Image of the view details screen]

[Generate Acknowledgement button]

[Back button]