Handbook on
Process for Application of Opting out from Payment of Tax u/s 3(2)
Log on to the web portal

The dealer needs to login into the rajtax web portal to apply for an application for opting out from the Payment of tax u/s 3(2).

To log on to the rajtax web portal:

1. Type http://www.rajtax.gov.in in the address bar, and press Enter. The login page appears.
2. Enter the TIN no. in the Login ID and Password.
3. Enter the Captcha shown on the screen, and Click Login.

Figure 1: Home Page
Application for opting out from Payment of tax u/s 3(2) - (VAT 6C)

4. After Login, dealer may submit the Application for opting out from Payment of tax u/s 3(2) – (VAT6C) under VAT 6 Forms link on the left panel of the website.

Figure 2: After Login Screen
The Form VAT-6C – Application for opting out from payment of tax u/s 3(2) is displayed as shown in the following figures. This screen displays the details required to be filled by the dealer for Application for opting out from Payment of tax u/s 3(2) – (VAT6C) on the web portal.

1. Select Date of opting out from 3(2).

2. Select Reasons for Opting out

3. Enter Type of Goods for Closing Stock

4. Enter Goods value for Closing Stock (in Rs.)

5. Enter Turnover Details (in Rs.)

6. Enter Total Tax Deposited (in Rs.)

7. Click on Declaration which needs to be given by the dealer

Figure 3: Give meaningful caption to this figure – VAT 6C Form
5. Enter the details on the screen as per the instructions given in the following table.

**Table 1: Form VAT-6C details**

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Label</th>
<th>Data Type</th>
<th>Action to be performed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Date of opting out from 3(2)</td>
<td>Date</td>
<td>Enter Date of opting out from 3(2). It should be within the Existing Financial Year</td>
</tr>
<tr>
<td>2.</td>
<td>Reasons for Opting out</td>
<td>Tick Button</td>
<td>Select Reasons for Opting out from existing fields or specify in case of Any Other Reason</td>
</tr>
<tr>
<td>3.</td>
<td>Type of Goods for Closing Stock</td>
<td>Drop Down</td>
<td>Select Type of Goods for Closing Stock from Drop Down Menu</td>
</tr>
<tr>
<td>4.</td>
<td>Goods value for Closing Stock (in Rs.)</td>
<td>Numeric</td>
<td>Enter Goods value for Closing Stock (in Rs.)</td>
</tr>
<tr>
<td>5.</td>
<td>Turnover Details (in Rs.)</td>
<td>Numeric</td>
<td>Enter Turnover Details (in Rs.)</td>
</tr>
<tr>
<td>6.</td>
<td>Total Tax Deposited (in Rs.)</td>
<td>Numeric</td>
<td>Enter Total Tax Deposited (in Rs.)</td>
</tr>
<tr>
<td>7.</td>
<td>Declaration which needs to be given by the dealer</td>
<td>Tick Button</td>
<td>Tick Declaration which needs to be given by the dealer</td>
</tr>
</tbody>
</table>
6. Click **Generate Acknowledgement** after filling up the details as described in the above table.

![Form VAT-6C](image)

**Figure 4: Form Submission**

Acknowledgement Receipt for Application for opting out from Payment of tax u/s 3(2) – (VAT6C) is generated as shown in the following figure.

![Acknowledgment Receipt](image)

**Figure 5: Acknowledgment Receipt**
7. The dealer can view the status of his/her VAT 6C application or Generate Duplicate Acknowledgement Receipt under **VAT 6 -> Track VAT 6C Details**.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Acknowledgement No.</th>
<th>Form Name</th>
<th>Application Status</th>
<th>Opting out Date</th>
<th>Dealer Name</th>
<th>Date of filing of application</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>99999941384</td>
<td>VAT-Form6C</td>
<td>PENDING</td>
<td>03/12/2014</td>
<td>JAIN AGRICULTURE &amp; MACHINERY STORE</td>
<td>15/02/2015</td>
</tr>
</tbody>
</table>

Figure 6: View Details Screen